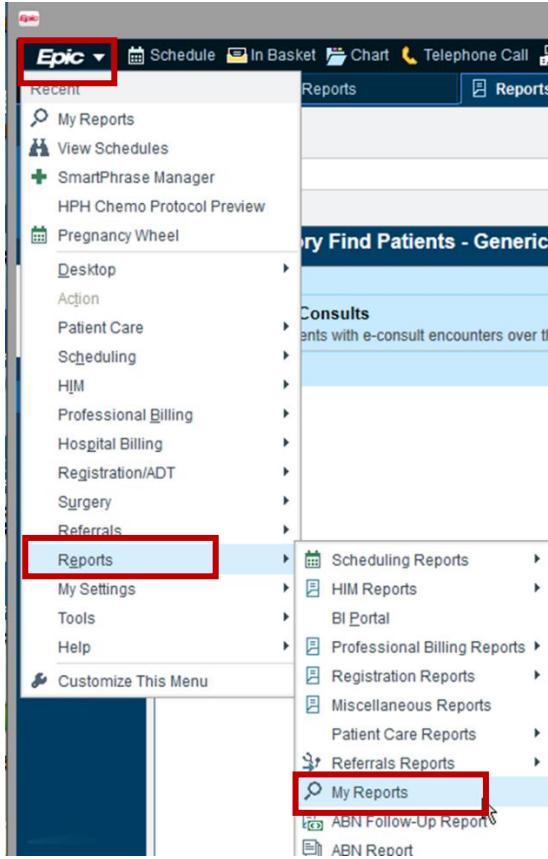


e-Consults: Running the Reporting Work Bench Report

The purpose of this guide is to show how a report can be generated to identify e-consults sent in order to support timely closures.

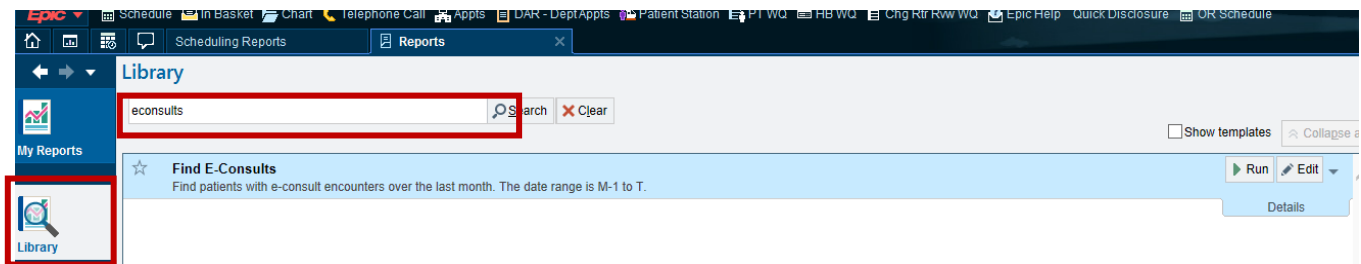
Step 1:

Select the *Epic* button, scroll down to *Reports* and select *My Reports*



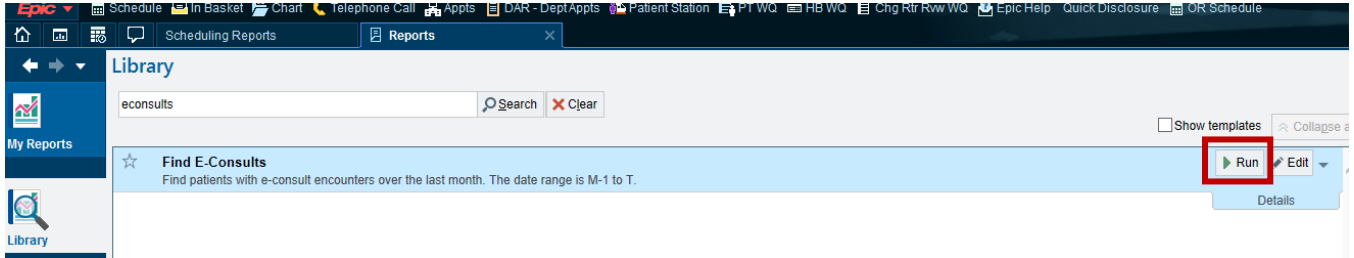
Step 2:

Select *Library* then free text *eConsults* and click *Search*. This will populate the “Find e-Consults” report



Step 3:

Select *Run* on the right hand side.



Step 4:

Select Dept/Loc to filter by department.

