

# MASK FLOW CHART

## START OF SHIFT:

### N95 Masks

Print (in ink) first and last name on an address label.  
**DO NOT** mark the mask.

### SAMPLE

Easily Peel® Address Labels.  
Bend along the line to expose "pop-up" edge.

*Robert Crawford*

Fold label lengthwise over one of the straps on the mask.



## End of Shift:

Place N95 mask directly into the hamper marked "Used Masks".  
Discard **surgical/procedure mask** at the end of a shift or when soiled.

At Kapi'olani, staff will drop off their masks at the UV disinfection site located in the Ewa Tower's old dining room and will be able to pick it up the next day. At Straub, Pali Momi and Wilcox, EVS staff will pick up masks from the departments. Straub and Wilcox masks will be returned to the departments the following day and Pali Momi masks will be returned in the afternoon.

N95 masks are good for 2 disinfections or 3 uses.

NOTE: EVS will track and mark masks after each disinfection.

Facility specific workflows for N95 UV disinfecting process are available on the HPH COVID-19 intranet homepage.

