

HPH Testing Protocol for COVID-19

Beginning 10/1/21, all HPH employees/affiliates should follow this testing protocol for an expedited clearance to work. Given the highly contagious nature of the Delta variant and its ability to be transmitted, HPH will require the below testing procedures for those unvaccinated employees/affiliates requiring weekly work clearances.

Testing Protocol

1. It is the responsibility of each employee or affiliate who demonstrates the need to test to ensure that before reporting to work at an HPH campus, they must demonstrate a negative COVID test within the past 7 days.
2. Schedule a COVID-19 test. You may test outside of HPH and provide proof of a rapid antigen, PCR, NAAT Molecular test at your own convenience. External test results must be provided to HPH Employee Health by emailing employeehealth@hawaiiipacifichealth.org

You may also schedule a free test onsite at HPH in which your results are automatically made available to Employee Health. Appointments are required and can be made at the below link: <https://drfwebdev01.hph.local/emp-covid-self-scheduler/>

Test Results and Clearance:

1. If negative results are obtained, you may complete the work clearance form at <https://www.hawaiiipacifichealth.org/rtwform>. You must attest to your negative result and that you remain free of illness and the system will generate an automatic clearance for you to report to work. You may immediately report to work with this clearance. It is advised that you keep your clearance screen shot or print it out in the event you need to provide proof of clearance. Employee Health will validate test results once you have completed the form.
2. If positive results are obtained, you must immediately isolate, contact your supervisor to inform them that you are not cleared to work and call Employee Health at 529-4906 to arrange for a confirmatory PCR test. If you tested at an HPH site, a confirmatory PCR test will be collected immediately. Next steps will be coordinated with Employee Health depending upon your test results.

Failure to Test and Submit Work Clearance Information Per the Program Protocol:

HPH Employees who do not comply with these testing requirements will be placed on a leave of absence and may be subject to corrective action up to and including suspension and termination of employment. For HPH affiliates, failure to comply will result in suspension of activities on HPH premises.